

ENGAGED TO
learn

EQUIPPED TO
teach

EMPOWERED TO
lead

Teachers Prepared
at Grand View

Spring 2023
Cooperating Teachers

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Thank You
Cooperating Teachers!

GV EDUCATION DEPARTMENT VISION:

GRAND VIEW'S TEACHER EDUCATION PROGRAM

EMPOWERS TEACHERS, THROUGH VIBRANT LEARNING

COMMUNITIES AND SELF-REFLECTION, TO BE

INNOVATIVE, CULTURALLY RESPONSIVE, AND

RESOURCEFUL LEADERS

WHO ARE EMPOWERED TO RESPOND TO THE

DYNAMIC NEEDS OF LEARNERS FOR A GLOBAL SOCIETY.

DATES/SCHEDULE

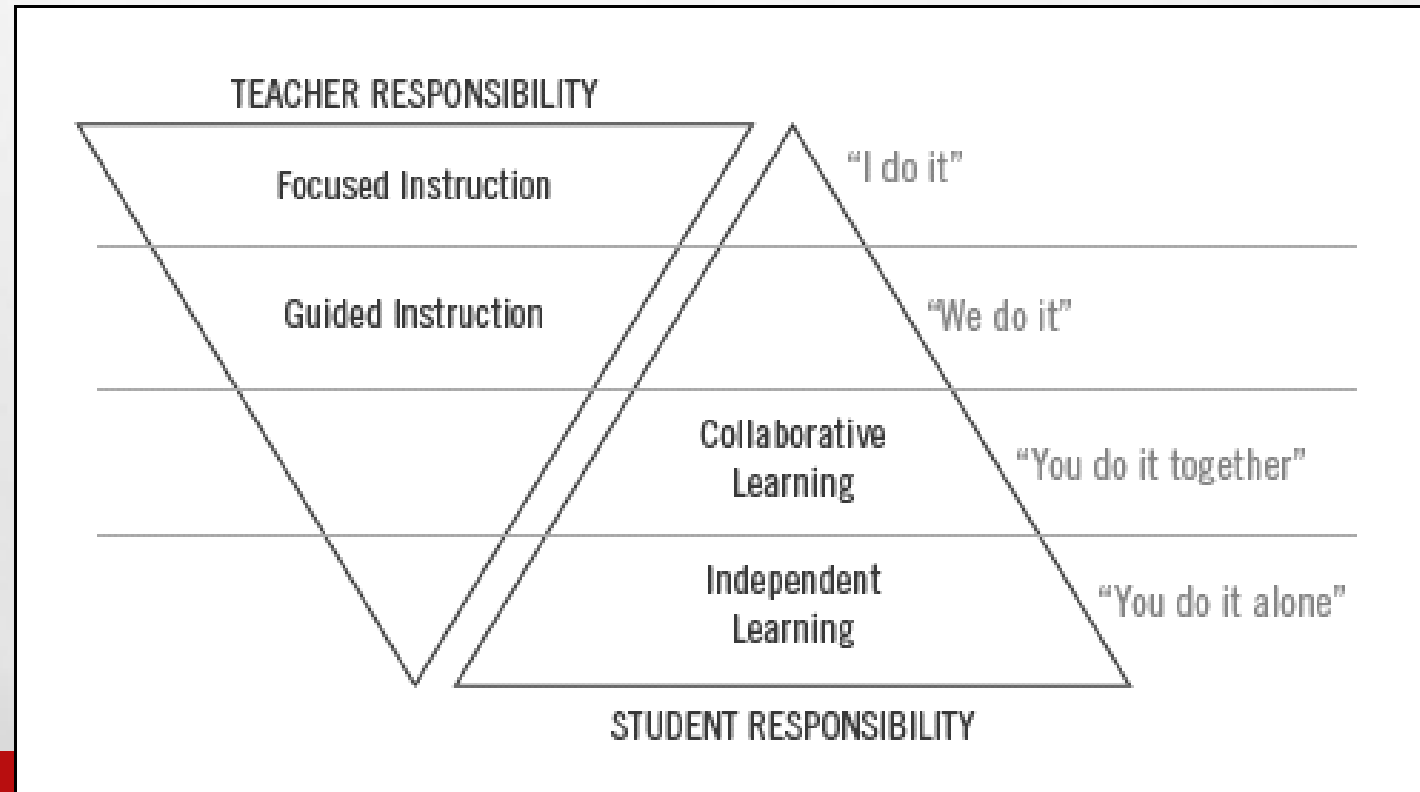


- ✓ START AS SOON AS YOU RETURN FROM WINTER BREAK
- ✓ PLACEMENT 1 = JANUARY 2 – FEBRUARY 24*
- ✓ PLACEMENT 2 = FEBRUARY 27 – APRIL 28*
- ✓ STUDENT TEACHERS FOLLOW THE HOLIDAY BREAKS OF THEIR PLACEMENT SCHOOLS

*WITH THE EXCEPTION OF A FEW STUDENT TEACHERS

THE ROLES AND RESPONSIBILITIES

- WE PATTERN OUR EXPERIENCES AFTER DOUG FISHER'S GRADUAL RELEASE OF RESPONSIBILITY-



MENTORING

- **"IN GENERAL, AN EFFECTIVE MENTORING RELATIONSHIP IS CHARACTERIZED BY MUTUAL RESPECT, TRUST, UNDERSTANDING, AND EMPATHY. GOOD MENTORS ARE ABLE TO SHARE LIFE EXPERIENCES AND WISDOM, AS WELL AS TECHNICAL EXPERTISE. THEY ARE *GOOD LISTENERS, GOOD OBSERVERS, AND GOOD PROBLEM-SOLVERS*. THEY MAKE AN EFFORT TO KNOW, ACCEPT, AND RESPECT THE GOALS AND INTERESTS OF A STUDENT. IN THE END, THEY ESTABLISH AN ENVIRONMENT IN WHICH THE STUDENT'S ACCOMPLISHMENT IS LIMITED ONLY BY THE EXTENT OF HIS OR HER TALENT."**

NATIONAL ACADEMY OF SCIENCES. (1997). *ADVISOR, TEACHER, ROLE MODEL, FRIEND: ON BEING A MENTOR TO STUDENTS IN SCIENCE AND ENGINEERING*. NATIONAL ACADEMY PRESS.

TIPS FOR COOPERATING TEACHERS

- GIVE VOICE TO YOUR THOUGHT PROCESS (REMEMBER THE HOW AND THE WHY)
- DON'T ASSUME PRIOR KNOWLEDGE
- MODEL THE HUMILITY NEEDED AS AN EDUCATOR

MINKEL, J. (2018, DECEMBER 11), *HOW TO BE A BETTER MENTOR TO YOUR STUDENT TEACHERS*. EDWEEK. [HTTPS://WWW.EDWEEK.ORG/TM/ARTICLES/2018/12/11/HOW-TO-BE-A-BETTER-MENTOR-TO.HTML?CMP=SOC-SHR-FB&FBCLID=IWAR20IYCASKKJZ7U_XERRAVU6JYRWXNFYOFXGWNMQJVNJZOZLLVRBTHSVBSK](https://www.edweek.org/tm/articles/2018/12/11/how-to-be-a-better-mentor-to.html?cmp=soc-shr-fb&fbclid=IWAR20IYCASKKJZ7U_XERRAVU6JYRWXNFYOFXGWNMQJVNJZOZLLVRBTHSVBSK)

A FEW FROM LEAH:

- GIVE HONEST FEEDBACK AND ENCOURAGE STUDENT TEACHER REFLECTION
- COLLABORATE FROM THE VERY BEGINNING
- DON'T BE AFRAID TO ASK FOR HELP

COMMUNICATION

- COMMUNICATION BETWEEN YOU AND THE STUDENT TEACHER – FREQUENT, ONGOING, HONEST AND POSITIVE
- COMMUNICATION BETWEEN YOU AND THE SUPERVISOR – DURING THEIR 4 VISITS (MIDTERM AND FINAL EVAL CONVERSATIONS) AND ANYTIME YOU NEED THEIR INPUT OR HAVE QUESTIONS
- COMMUNICATION BETWEEN YOU AND GRAND VIEW – CONTACT THE EDUCATION DEPARTMENT EMAIL ABOUT PAPERWORK, ELECTRONIC EVALUATIONS, ETC. CONTACT LEAH ABOUT ANYTHING.

EDDEPT@GRANDVIEW.EDU, 515-263-2844 (OFFICE)

LCOLE@GRANDVIEW.EDU, 515-263-2972 (OFFICE), 515-867-8016 (CELL)

CT RESPONSIBILITIES AND EXPECTATIONS

- SEE HANDBOOK

EXPECTATIONS -

- **ATTENDANCE – VERY IMPORTANT, USE FORMS FOR ABSENCES**
- **DAILY HOURS FOR STUDENT TEACHERS/WORK OUTSIDE OF SCHOOL**
- **STUDENT ATHLETES**
- **DAILY LESSON PLANS**

SEMINARS ARE HELD ON THE FOLLOWING MONDAYS

ATTENDANCE IS REQUIRED.

JANUARY 9- INTRODUCTORY SEMINAR, 4:15-5:30

**JANUARY 23- RESUME AND COVER LETTER PREP (BRING THESE),
4:15-5:30**

JANUARY 30- MOCK INTERVIEWS FROM 12-5

FEBRUARY 13- ETHICS AND LICENSURE 3-5

**FEBRUARY 20- MANDATORY WORK SESSION IF YOU ARE BEHIND,
4:15-5:30**

MARCH 6- MENTAL HEALTH SCENARIOS FROM 4:15-5:30

MARCH 20- MENTAL HEALTH SCENARIOS FROM 4:15-5:30

APRIL 3- INCLUSIVE PRACTICES PANEL FROM 4:15-5:30

APRIL 17- NEW TEACHER ALUMNI PANEL FROM 4:15-5:30

ROSE CEREMONY- TBD



FAQ'S

- HOW OFTEN CAN I EXPECT GVV SUPERVISOR TO OBSERVE? **MINIMUM OF 4 TIMES WHICH CAN INCLUDE THE MIDTERM AND FINAL DISCUSSIONS.**
- CAN I LEAVE THE ROOM WHILE THEY ARE TEACHING? **THIS DEPENDS ON HOW COMFORTABLE YOU FEEL WITH THE STUDENT TEACHER'S CAPABILITIES AT ANY GIVEN TIME.**
- HOW OFTEN DO I PROVIDE FEEDBACK? **FEEDBACK SHOULD BE PROVIDED DAILY AT A MINIMUM...POSITIVES AND SUGGESTIONS.**
- WHEN SHOULD I CONTACT THE UNIVERSITY SUPERVISOR WITH CONCERNS? **DON'T WAIT!**

FAQ'S

- DO THEY NEED TO VIDEO A LESSON AND SHOULD WE CONTACT PARENTS? **A VIDEO LESSON IS REQUIRED DURING THE 1ST PLACEMENT. FOLLOW YOUR SCHOOL'S GUIDELINES. HOWEVER, THE TAPING CAN HAPPEN WITHOUT THE STUDENTS FACES BEING SHOWN.**
- SHOULD THE BUILDING PRINCIPAL OBSERVE THE STUDENT TEACHER? **ABSOLUTELY! IT IS ANOTHER SET OF EYES AND FEEDBACK FOR THE STUDENT! THIS IS REQUIRED DURING THE FIRST PLACEMENT.**
- WHAT ARE THE EXPECTATIONS OF DETAILS IN LESSON PLANNING? **A SUBSTITUTE SHOULD BE ABLE TO USE THEM TO TEACH**

WHERE CAN I FIND THAT FORM?

- **FILL OUT 2 FORMS ON THE WEBSITE AND EMAIL TO EDDEPT@GRANDVIEW.EDU.**
- **WEBSITE INFORMATION- COOPERATING TEACHER RESOURCES**

DISCUSSION OF THE COOPERATING TEACHER ROLE

- **WHAT QUESTIONS DO YOU HAVE?**



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Grand View University
Says THANK YOU for your
outstanding commitment
to education!